Teacher of Outdoor Education

Please be prepared to discuss how you manage your role as Teacher of Outdoor Education with reference to the key competency areas as described below. You may wish to bring examples or scenarios of how you have demonstrated these core competencies.

Role Profile: Teacher of Outdoor Education

Reports to: Heads of School

Role Purpose: To effectively plan, prepare and manage the coordination of Outdoor Education in accordance with the mission, vision, values and strategic priorities of Wilderness School.

The key responsibilities of this position include the coordination of all Outdoor Education camps and activities throughout the school year including:

- Junior School camps Years 2-6 (2-3 days each)
- Year 7 Camp (3-4 days)
- Year 8 Camp (5 days), 1-2 day city experience
- Year 9 Realise Program (3 x 19 days)
- Year 10 Camp
- Assisting with Year 10 Pathways week
- Assisting with outdoor activities in other curriculum areas as required.
- Duke of Edinburgh
- Nepal Trek (every 3 years)

(Note: the programs may vary according to the School’s requirements.)

For the duration of the academic year, it is expected that the Outdoor Education Teacher will work on campus for the equivalent of three days per week (excluding periods when camps are taking place).
KEY COMPETENCY: THE COORDINATION OF THE OUTDOOR EDUCATION PROGRAM YEAR 2-10

Key Tasks:

- Plan and co-ordinate all Outdoor Education activities, camps and expeditions in a professional manner and with consideration to:
  - aims and objectives of the program
  - the sequential nature of the program
  - the needs of the participants
  - the physical capabilities of the participants
  - the environment in which the program is to take place
  - resources available (e.g. staff, budget, equipment)
  - program time available.
- Present camp information to parents/students at various forums including orientation days, camp information evenings and parent-teacher events, to encourage participation in the Outdoor Education program and promote the benefits, educational concepts and philosophies of Outdoor Education activities.
- Negotiate and establish contracts with Outdoor Education service providers.
- Lead and manage School staff and independent contractors in relation to the Outdoor Education Program.
- Co-ordinate a maintenance program to ensure regular inspection of equipment, maintenance of equipment and adherence to safe limits of equipment.
- Work successfully in a team with Heads of School and other relevant staff members in relation to camp co-ordination and meeting specific student needs.
- Evaluate the achievements of annual objectives and priorities of the Outdoor Education Program.
- Ensure that each girl is supported to participate to the best of her ability for all camps or outdoor experiences.

KEY COMPETENCY: THE YEAR 9 REALISE PROGRAM

KEY TASKS:

- Liaise with Head of School and key staff to assist with the planning of relevant components of the program.
- Plan and lead the Outdoor Education component of the program.
- Supervise and assist with the curriculum based components of the program.
- Develop and maintain relationships with relevant community members and outside agencies involved in the program.
- Facilitate logistics – transport, budget, documentation and communication, staffing and induction.
- Ensure the Crawford facilities and equipment is maintained to the highest standards.

KEY AREA: ACADEMIC AND PASTORAL CARE

- Actively promote and support the School’s values of Adventurous Learning, A True and Courageous Self, Respectful Relationships and Responsible Citizenship.
- Provide appropriate pastoral care to students.
- Play a key role in responding to parent and student complaints and grievances by facilitating resolutions in a professional, fair, timely and sensitive manner.

KEY AREA: ADMINISTRATION

- Undertake, co-ordinate and continuously improve administrative functions to ensure a high level of departmental efficiency and effectiveness.
- Management of department resources and equipment.
- Participate in Professional Development to review and consider improvements to the Outdoor Education Program.
- Prepare, manage and monitor a recurrent budget in a cost effective manner.
- Prepare reports, as required by the Principal, including an annual report.
- Participate in relevant School committees.
- Demonstrate a flexible approach to role by undertaking other tasks to support all of the above.
KEY AREA: STAFF RELATIONSHIPS

- Promote and ensure high professional standards and conduct.
- Foster a vibrant, engaging and caring workplace and to facilitate a positive working environment by developing a team approach to work, ensuring open communication, transparent and effective decision making and collaborative practices.
- Engage with and demonstrate leadership in relation to the School’s strategic direction, School Values, programs and initiatives.
- To be a visible participant in School activities and events.
- Support staff in a variety of departments to implement outdoor programs to compliment their classroom practice.

KEY RESULT AREA: DUTY OF CARE

- Manage all risks relating to Outdoor Education camps and activities including:
  - Risk Management assessments
  - following the Wilderness Camps and excursion policies
  - awareness of industry standards and guidelines for activities
  - appropriate program objectives
  - legal issues and responsibilities
  - parent letters and medical/consent forms
  - safety briefings
  - activity equipment checks
  - ensuring adequate first aid/emergency equipment.
- Manage activity and program safety and the well being of all persons involved – this includes physical, mental, social and cultural well being of all participants.
- Manage required reporting of camp planning and staff/student ratios for all Outdoor Education camps and activities to appropriate HOS.
- Ensure adequate training, skills and qualifications of Outdoor Education instructors and group leaders involved in Outdoor Education camps and activities.
- Maintain and promote the principles of Work, Health and Safety (WHS) within the WHS Act (SA) 2012.

SELECTION CRITERIA:

Qualifications:

Essential

- A Bachelor of Education or a degree qualification supported by a Post Graduate Diploma of Education.
- Current SA Teachers Registration.
- Current Senior First Aid Certificate or higher.
- Bus Driver’s Licence with the F or MR/LR endorsement.
- At least 2 Specific activity-related instructor qualifications (e.g. Kayaking, canoeing, rock climbing, bushwalking, cycling, snorkelling etc.) depending on personal area(s) of specialisation.

Desirable

- Postgraduate training in management, administration or other relevant area.

Experience

Essential

- Experience with safety and health related issues and response to potential emergency situations in a base-camp and wilderness environments.
- Experience with risk-assessment and management for program activities.
- Experience instructing specific Outdoor Education activities – depending on area of specialisation/personal competence.
- Experience leading and facilitating groups in Outdoor Education programs.
- Demonstrated experience with Outdoor Education activity equipment selection and use.
Desirable

- Personal knowledge of and experiences in local South Australian environments, in particular the Coorong and Lower Lakes.
- Additional experience indicative of a wider experience of society, cultures, or the international community.

Skills/Attributes

Essential

- Ability and willingness to uphold and role model the School Values.
- Leadership skills, initiative and drive.
- Outdoor Education management skills including:
  - high level of organisation skills
  - ability to solve problems and make decisions in extreme conditions
  - judgement in the outdoors/wilderness environments
  - high level interpersonal and conflict resolution skills.
- Ability to integrate Information and Communication Technology skills into the teaching/learning program.
- Budget preparation and management skills
- Equipment maintenance skills
- Excellent understanding of the current pedagogy.
- Ability to maintain and develop professional and positive parent relations.
- Ability to work independently and collaboratively as a member of a team.
- Willingness and ability to coordinate and take part in Extra Curricular activities.
- The ability to work across Years 2-12.

Acknowledgement by Occupant: _____________________________ ___/___/___